## **Living Her Legacy Privacy Notice**

This privacy notice discloses the privacy practices for (www.LivingHerLegacy.org). This privacy notice applies solely to information collected by this web site. It will notify you of the following:

- I. What personally identifiable information is collected from you through the web site, how it is used and with whom it may be shared.
  - A. We collect the information you share with us such as your name, email and USPO mailing address.
  - B. The information collected is kept in our Network For Good CRM/fundraising nonprofit support program.
  - C. We never share or sell any information provided to us that guests share to stay connected to our events, programs and/or speaker series.
- II. What choices are available to you regarding the use of your data.
  - A. Our guests who want to follow our progress always have the option to opt out.

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- III. The security procedures in place to protect the misuse of your information.
  - A. The security procedures are provided by Network For Good as that is the company that provides our software CRM (Customer Relations Management) system.
- IV. How you can correct any inaccuracies in the information.
  - A. We can go into the CRM system and update or delete any guest information as needed or requested.
- V. How policy changes will be communicated.
  Policy changes will be sent out via email newsletter updates.

## Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email, text, QR code or other direct contact from you. We will not sell or rent this information to anyone. We collect with our donations the following information: name, mailing address and email. On our website for a landing page, we collect name and email address for most items, for our mailed USPO newsletters, fundraising letters, Thank you letters and/or if other mailings are needed to be sent we will collect your mailing address as well. We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order. In the future we will have books, journals and a few additional items for sale.

Unless you ask us not to, we may contact you via email in the future to tell you about new events, programs or speaker series or changes to this privacy policy.

## Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following

at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

## Security

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way through our Network For Good CRM system. You can verify this by looking for a closed lock icon at the bottom of your web browser or looking for "https" at the beginning of the address of the web page.

While the Network For Good system uses encryption to protect sensitive information transmitted online, we also protect your information online and offline. Only nonprofit staff who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

## Changes to this Policy

We may make changes to this privacy notice from time to time. You may check back on this page at any time to see our current policy.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 970-988-8529 or via email-Info@LivingHerLegacy.org.

# **Optional Clauses**

In the future when we have available products to sell:

We will request information from you on our order form. To buy from us, you must provide contact information (like name and shipping address) and financial information (like credit card number, expiration date). This information is used for billing purposes and to fill your orders. If we have trouble processing an order, we'll use this information to contact you. We will notify you when our products become available.

#### Cookies

We do not use cookies on our website.

# Other organizations may use cookies or other devices that track site visitors such as our through our QR codes:

Some of our business partners use cookies on our site (for example, our QR code companies). However, we have no access to or control over these cookies.

We do not share information collected on our website with other parties.

#### Links

This web site contains links to other sites. The site we link to is our Network For Good nonprofit CRM/Fundraising software program.

Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

# **Surveys & Contests**

From time-to-time our site requests information via surveys or contests. Participation in these surveys or contests is completely voluntary and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as name and shipping address), and demographic information (such as zip code, age level or gender). Contact information will be used to notify the winners and award prizes. Survey information will be used for purposes of monitoring or improving the use and satisfaction of this site and understanding the demographics of our guests.